

Geoffrey Lund

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EDUCATION

Brigham Young University (BYU) – Bachelor of Arts in Linguistics (Provo, UT)	4/2020
Brigham Young University-Hawaii – Associate of Applied Science (Laie, HI)	12/2017

SKILLS

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- Software: Microsoft Word/Excel/PowerPoint, Jamovi, AntConc
 - Languages: Cantonese (native), Mandarin (native), Spanish (intermediate)

EXPERIENCE

BYU Law School: Law & Corpus Linguistics (Intern)

(Provo, UT)	1/2020 – 4/2020
<ul style="list-style-type: none">• Compiled the Corpus of Founding Era American English (COFEA) with team of 20 interns• Performed metadata coding for COFEA• Cleaned and separated text files for COFEA 4 hours a week	

BYU Linguistics Department (Teaching Assistant)

(Provo, UT)	9/2019 – 12/2019
<ul style="list-style-type: none">• Taught English grammar and technical writing 2xs per week to class of 20 international students• Provided extra assistance for students individually during 10 hours of weekly office hours• Graded assignments, quizzes, papers, and in-class activities	

PACE International Academy (Intern)

(Orem, UT)	4/2019 – 8/2019
<ul style="list-style-type: none">• Taught level 2 beginning English to class of 6 international students ages 22-42• Produced and published supplemental worksheets for students• Created standardized Excel spreadsheet gradebook for 9 full-time teachers	

Converus Inc. (Chinese Translation Intern)

(Lehi, UT)	1/2019 – 4/2019
<ul style="list-style-type: none">• Localized and translated 1,000+ user interface terms from English to Mandarin for EyeDetect• Updated existing user interface terms for colloquialism• Composed 10 marketing blogs for EyeDetect in English	

BYU-Hawaii Language & Speech Center (Tutor)

(Laie, HI)	11/2014 – 4/2014, 9/2017 – 12/2017
<ul style="list-style-type: none">• Tutored foreign language learners on Cantonese 3 times per week• Produced and published supplemental learning materials for English entrance program• Cataloged and checked out books in language center library• Proofread and corrected technical writing essays for English learners• Troubleshoot computer, projector, and language software issues	

Multiple Talents Centre, Ltd. (English/Math Tutor)

(Yuen Long, Hong Kong)	1/2011 – 8/2011
<ul style="list-style-type: none">• Tutored English/Math to elementary school students from grades 1-6• Taught short lessons on grammar and writing skills twice a week to class of 8-10 students• Compiled supplemental worksheets and exercises for Multiple Talents Centre, Ltd.	

AWARDS

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- Dining Service Employee Grant – Dining Services (2019)
 - Oscar Devon Eliason Scholarship – Student-Life International (2019)
 - Peery Educational Scholarship – College of Humanities (2019)
 - BYU-Hawaii Merit Scholarship Award (2014 – 2017)

VOLUNTEER EXPERIENCE

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- Bryan McKay Eddington Learning Center (2020 – Present)
 - Dan Dewey Second Language Acquisition Research Group (2018 – Present)
 - Full-time Representative for The Church of Jesus Christ of Latter-Day Saints (2015 – 2017)